



Western

# JOB HAZARD ANALYSIS - Task Specific

NEW

REVISED

**WORKPLACE TASK TO BE ANALYSED**

Stairwell Washing

**DEPARTMENT**

Facilities Management

**WESTERN JOB CLASSIFICATION\***

Caretaker

**REQUIRED EQUIPMENT AND/OR PERSONAL PROTECTIVE EQUIPMENT**

Safety shoes, appropriate gloves

**WESTERN HAZARD CATEGORY\***

Ergonomic

**HAZARD TYPE\***

All

**LOSS POTENTIAL RATING\***

Moderate

\*refer to Stantec Specific Job Report

**DATE:**

March 17, 2021

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**REVIEWED BY:**

Building Managers

**MGMT APPROVAL:**

Chris Bumbacco

SEQUENCE OF TASK	POTENTIAL HAZARDS	ACTION OR PROCEDURE
Assess and prepare equipment and chemical mixture	<ul style="list-style-type: none"> <li>a) Back injury</li> <li>b) Overexertion strain</li> <li>c) Slip, trip, fall</li> <li>d) Exposure to chemical</li> </ul>	<ul style="list-style-type: none"> <li>a) Assess and inspect equipment,</li> <li>b) Mops to be appropriate size by length and width and weight for stair and stair surface type.</li> <li>c) Safely ensure footing and body position for awareness of slip, trip or fall, ensure pedestrians safely aware of wet floor through use of wet floor signs at top and bottom of stairs</li> <li>d) Safely mix chemical to water, avoid spillage, mix chemicals as to proper dilution per MSDS sheet, manufacturer's guidelines. Also see product labels and Caretaking manual.</li> </ul>
Assign appropriate staff	Overexertion strain injuries	<ul style="list-style-type: none"> <li>Lead Caretaker and/or Supervisor organize crew to job requirements</li> <li>Re-instruct staff as required as to safe ergonomic operation</li> </ul>
Removal of large debris or obstacles	Cuts	Wear gloves appropriate for removal of such debris

<p>Proceed with mopping of stairs starting at top of stair to bottom transporting mop pail to appropriate landings</p>	<p>a) Over exertion strain injury b) Slip trip fall</p>	<p>a) Use mop and pail size that is to be appropriate size by weight, length and width for stair and stair surface type. b) Staff to watch proper footing and pedestrian traffic around them with caution to work environment awareness. Leave wet floor signs in position till floor is dry.</p>